



The Stationers' Foundation

## Making a Donation to the Stationers' Foundation

Title:	_____	Home address:	_____
First name or initial(s):	_____		_____
Surname:	_____	Postcode:	_____
Telephone:	_____	Email:	_____

### Charity Gift Aid Declaration - Boost your donation by 25p of Gift Aid for every £1 you donate

Gift Aid is reclaimed by the Stationers' Foundation from the tax you pay for the current tax year. Your address is needed to identify you as a current UK taxpayer.

*In order to Gift Aid your donation you must tick the box below, **whether or not you are making a donation just at the moment***

I want to Gift Aid my donation as detailed above and any donations I make or have made in the past 4 years to the Stationers' Foundation. I am a UK taxpayer and understand that if I pay less Income Tax and/ or Capital Gains Tax than the amount of Gift Aid claimed on all my donations in that tax year it is my responsibility to pay any difference. I will notify the Stationers' Foundation if I want to cancel this declaration, change my name or home address or no longer pay sufficient tax on my income and/ or capital gains.

**Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

**Print Name:** \_\_\_\_\_

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self-Assessment tax return or ask HM Revenue and Customs to adjust your tax code.

**Please return this form to Pamela Butler, The Stationers' Foundation, Stationers' Hall, Ave Maria Lane  
London EC4M 7DD**

Telephone: 020 7246 0990 Website: [www.stationers.org](http://www.stationers.org)  
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